

Farnham Parish Council

DRAFT Minutes of the Farnham Parish Council Meeting

held in the Museum Inn on

Monday 12th June 2017 at 7:30pm

Present: Chair Penny Everard (PE), Vice Chair Gail Sadd (GS), Cllr Roy Bartlett (RB), Cllr Vicky Forbes (VF), Cllr Ned Miller (NM) Cllr Roy Vincent (RV) and Parish Clerk Sara-Jane Newenham (SJM)

In Attendance: No members of the public were present.

Public Questions: None

17/06/01 Apologies: Cllr Piers Brown, Cllr Tracey Hartles (TH)

17/06/02 Declarations of interest & requests for Dispensation: None

17/06/03 Minutes of meeting held 3rd April 2017: Signed by PE, proposed by GS and seconded by NM

17/06/04 To consider any matters arising from the minutes:

-GS has offered to paint the legs of the Millennium seat

17/06/05 'Working Together' – Unfortunately Rolly Skeats did not attend our meeting. NM raised the question of why verges had been cut up to the village boundary and not within it. Action: PE to email Rolly Skeats. Verges outside the houses in the village will be required in the future to be maintained by the parishioners and a notice explaining this will be distributed to the parishioners.

17/06/06 Finance/bills paid on schedule: SJM went through recent expenditure and asked for the relevant cheques to be signed.

- Playsafety Rospa Playground Inspection	£96.60
- Came & Company Playground Insurance	£606.44
- Chairman Travel Expenses	£22.50
- Parish Clerk Travel Expenses	£4.50
- Parish Clerk Expenses	£35.99
- Radley Fencing and Landscaping Ltd	£300.00
- Langers & Son Ltd	£140.00

All payments were authorised by FPC. Nominated by NM and Seconded by GS

SJM confirmed the internal audit of FPC accounting records for the year to 31st March 2017 was successful as no deficiencies in the record keeping were detected. The paperwork is now with BDO for the external audit. FPC period for the exercise of Public Rights Accounts commenced on 5th June and will end on 14th July; there is notification of this on both the notice board and on the website.

- 17/06/07 The Avenue – trees and bollards:** FPC agreed not to put reflective strips on the village green bollards. RV requested that Museum Cottage needs to remove the cones as they have been there for a long time Action: NM to speak to the householder. VF will speak with the tree officer re: the trees in the Avenue.

- 17/06/08 Playground rent and Rospa Inspection:** PE discussed the rent and FPC voted to continue paying £50 per annum. Proposed NM Seconded VF. Rospa have sent their report regarding the playground. The overall risk rating for the playground is medium. PE has spoken to Hags and met with Steve on site to discuss some of the issues. Entrance to the playground is still considered a trip hazard. Action: RB will deal with this.

- 17/06/09 Steam Fair:** FPC have been sent 2 for 1 vouchers and complimentary tickets. The vouchers will be delivered to every household with details of how to apply for the complimentary tickets.

- 17/06/10 Telephone Box:** SJN reported North Dorset Council have consented to the adoption of the village kiosk and has received details of the agreement for the sale and purchase of the kiosk. This has now been signed and GS will check the details of the contract. The cost of purchasing the kiosk is £1.00. FPC voted not to have electric power supply connected to the kiosk.

Letter Box: GS has received information from Royal Mail and FPC has asked GS to continue with this.

- 17/06/11 Footpaths:** GS reported all is well.

- 17/06/12 Donations:** FPC agreed that we will give £50 to the Air Ambulance charity.

- 17/06/13 To consider any matters arising from recent correspondence:** None

The next meeting will be held on **Monday 7th August 2017**

There being no further business the meeting ended at 8:55pm.

Signed.....

Chairman

Date.....